



Contract Position: 826 Digital Content Development

Location: Remote

Compensation: \$25/hour (minimum of 5 hours per week for 4-6 consecutive weeks)

Organizational overview:

826 National amplifies the impact of both our national network of youth writing and publishing centers and the voices of our young authors. We serve as an international proof point for writing as a tool for young people to ignite and channel their creativity, explore identity, advocate for themselves and their community, and achieve academic and professional success. Currently, 826 is in 8 domestic cities and has over 50 826-inspired affiliates across the globe. With 826 Digital, our pay-what-you-wish platform for educators, we serve an additional 2,000 educators and 40,000 students.

We provide strategic leadership, administration, and other resources to ensure the success of our network of eight writing and tutoring centers. 826 centers offer a variety of inventive programs that provide under-resourced students, ages 6-18, with opportunities to explore their creativity and improve their writing skills. We also aim to help teachers get their classes excited about writing. Our mission is based on the understanding that great leaps in learning can happen with one-on-one attention, and that strong writing skills are fundamental to future success. Last year our tutoring centers – located in Ann Arbor/Detroit, Boston, Chicago, Los Angeles, New Orleans, New York, San Francisco, and Washington, DC – served over 32,000 students, held 384 writing workshops, published 1,007 student publications, and worked with over 4,700 active volunteers.

Position overview:

826 National is seeking exceptional candidates to apply for a content development contract position for 826 Digital. This position is a great opportunity for someone who is interested in growing their experience in curriculum development and learning how to develop content across a digital platform to scale the impact of a national nonprofit. This is a remote, freelance contract position that reports directly to the 826 Digital Manager.

Projects and responsibilities may include (but are not limited to):

- Development of handouts, slide decks and other collateral, formatted to provided 826 Digital design files.
- Editing “Sparks”, “Workshops”, and “Projects” for tone and clarity consistent with 826 Digital material.

- Copyediting text to appear online and on downloaded materials for 826 Digital.
- Creating material in “Spark” templates pulled from identified activities in “Workshops” and “Projects”.
- Formatting student writing into 826 Digital templates.
- Aligning curriculum materials to Common Core state standards.

Candidate must:

- 2+ years teaching experience, including writing lesson plans and/or curriculum
- Have excellent written and oral communication skills
- Be well organized with keen attention to detail
- Feel a true passion for the 826 mission
- Be comfortable taking initiative and working independently
- Experience with copyediting and proofreading
- Experience working with Wordpress is a plus, but not required
- Familiarity with the 826 Network is a plus, but not required
- Be able to commit to a minimum of 5 hours per week, for at least 4 consecutive weeks (flexible start date, preferably May 2019).

TO APPLY: Please send a writing sample and resume to digital@826national.org. No phone calls or drop-ins, please.